

Graduate & Family Housing (GFH) Advisory Committee | MINUTES

Meeting date | Time 3/31/2021 10:00 AM

Meeting Location: Zoom

Type of meeting: Co-Chairs: Note taker:	GFH advisory Committee Robert Frazier Kristin Leadbetter Madeline Makings (Operations Analyst)	Attendees: Turner, Ross Salas, Michael Ta, Linda Darvin, Kelsey Kopalle, Hema Yang, Angeline Brownstone, Steven Hargate, Sally
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AGENDA

Quorum not met. Meeting began at 10:03 AM with Robert or Kristin going over the agenda and asking for comment/adjustments to meeting agenda. Robert clarified that the following meeting quorum was not met, an additional student was needed.

Agenda Items:

1. Approve Agenda for today's meeting
2. Approve minutes for past meetings
 - o Email approval for past meetings
3. Announcements/Updates
 - o GFHAC vacancies – Kristin to send another call out for participation
 - Steven – can we make the committee smaller?
 - Hema – 2 student reps & a community assistant – needs to be a change on the admin side.
 - o Grad Student (GPSA Appt)
 - o Student Affairs Coordinator (VCSA Appt)
 - o Grad Division Reps (1/3) Angeline
4. GPSA Leadership Changes
 - o Kristin – A couple of resignations and replacements
5. GFHAC Meeting Time (When2Meet)
6. HDH Connect BLOCK PARTY – April 13th 5pm – 7pm
7. Nuevo East Courtyard – Exchange Open House? GF Resident Survey Results Discussion
 - o Improve Waitlist Process
 - o Unity Pet Policy across GFH
8. UCPD Chief Murphy and USO Leadership Meeting, April 14, 2022 (in-person or on zoom)

Approval of Agenda:

- Quorum not met

Meeting Notes:

- Robert: How was the market meeting?
 - o Kristin: accessibility, timeline, excitement, would they be willing to hire family members? Certain rules on the payrate when they hire students.
 - o Ross: Consider joining food recovery network
 - o Robert: Try the 24-hour RFID tag, grab, and go program

- Kristin: going to try the capability or self-checkout. Committee asked a lot of questions for their scope. Seem flexible, open to feedback, what the different items that are offered. Interested in becoming part of our community.
 - They are looking into what to do when the hang out area is cold since it is included in the lease.
- Robert: Equal opportunities for everyone to have access to the market.
- Kristin: Mid-April Opening
- Robert: Block Party is coming up.
- Robert: Is anyone interested in working an Open House?
 - Ross: Lots of students do not understand the amenities in the Exchange and how to use them. Would it be possible to table at this event? Open opportunity for everyone to see the amenities. Maybe offer during limited hours or a tour on a certain schedule?
 - Robert: Have some staff, 1 person per floor and a flier to understand the building for students to walk around. The yoga room to have a yoga class. Slowly but surely adding activities through this building to get the community involved. Possibly a recreational person in the room to demonstrate what that would look like.
- Robert: Survey result discussion
 - Top 2 items, improve the waitlist
 - The full group work on these items, spend each meeting to address one or 2 of the items to address the feedback received.
 - Steven: Died with HDH staff when the Waitlist was discussed.
 - Robert: The proposal hit a wall, in agreement
 - Ross: Waitlist, move in early, anticipated move in months. Create a chart for each building during the current recruitment season.
 - Michael: Initially with the subgroups, to get an idea for the applicants to have residents move in and get their preferences. What happens during each month with ENIV's submitted. IT was having difficulty pulling the data in Mercury. The main representative in IT left. Good to continue this process as an entire group instead of a small group.
 - Robert: Michael still being the lead on the waitlist processes.
 - Michael: Springboard on what the subgroup started.
 - Unity Pet Policy across GFH
 - Robert: Cats in some buildings and not others, OSD animals.
- Kristin: Niche items within the survey that need to be addressed.
 - Fix it request ticket – phone call request, within the next 2 hours someone will be stopping by. Suggesting a checkbox on the ticket that you cannot enter.
 - Kristin will compile a list to address the other issues or smaller concerns in the survey.
 - Robert: Showing progress to the community
 - Hema: Brought this up in the past to Hemlata to bring the fix it tickets up.
 - Robert: Need to sit down with the maintenance personnel to understand the schedule and the bigger picture, what are the response rate, are we able to call, what it looks like on their end.
- Robert: Touching base on the meeting with UCPD
 - Robert: prefer the meeting in person, energized.
 - Kristin: Circling back to the consent for maintenance to enter the apartment and to give consent.
 - Robert: using the large room upstairs in the Exchange to meet.
 - Sally: Only on campus for 10 days a week a month, is unable to meet in person.
 - Robert: room is equipped with a camera so zoom could be an option as well.
- Robert: Anyone submitting a fix it requests, could result in delays if permission to enter is denied. Certain situations would not be able to be requested an appointment for.
 - Kristin: There are situations where the safety would come first. The language and distribution would be important to convey the information.
- Ross: Do we want to start putting a list together of pre questions? By next Tuesday we can solidify the questions in the meeting?
 - Robert: Having them preview the questions is a great idea

- Kristin: Submitting questions would be great, consolidate and send to Robert and Kristin
- Kristin: Question about Jana's retirement and new candidates. Having a GPSA representatives in this process.
 - Robert: Raised that question a couple of weeks ago. Feedback that was given, were grad students who were on the initial review committee. Invited Malia and Robert yesterday to give them a tour and a different tour with another candidate today.
 - Kristin: Hema, were there GPSA reps present?
 - Hema: No
 - Robert: Graduate students were on the committee
 - Kristin: The advisory committee is important to be involved in this process.
 - Robert: The process was underway; will ask who was involved in the process.
- Kristin: Ready to present questions about UCPD and USO officers to collect now.
 - Kristin: Training of USO's, what the duties entail? Notice of over policing or overzealous behavior, ex. Standing outside of windows. Writing someone up or looking for someone to write up.
 - Robert: What does patrol look like? Paint the picture for us.
 - Kristin: Asking for clarification from USO officers based on rumors and or actions that have been seen by myself or others that we would like more information on.
 - Ross: Explain which communities have working and non-working security cameras? Can you explain where the working security cameras are?
 - Robert: What occurs during the lockout process? During the day and at night?
 - Tell us about what does PD do and not do with traffic?
 - Kristin: 3 incidents of PD stopping cars.
 - Running the stop sign.
 - Hema: Agenda item to add it to GESA.
 - Its okay if there are not that many questions, the time will be filled.
 - Robert: The goal is to build a relationship to have accurate information and how to we become people who have accurate information.
 - Ross: an open line of communication where we can be brought up.
 - Kristin: Meeting minutes to be shared with the general population and an opportunity for everyone to refer to the meeting.
 - Robert: Write a special piece to show what was discussed to the public.
 - Sally: What are the concerns that they have as officers? What are they watching out for? What are the trends that they see?
 - Robert: Certain items are common themes, ex. Being in the pool after hours, having glass bottles after hours.
 - Steven: Pool confusion, glass verses cans is/was confusing.
 - Robert: Rough Draft could sort it out.
 - Ross: Could the lock on the gate be better?
 - Kristin: There is confusion on the times or locking of the pool during open hours.
 - Kristin: How do we encourage residents to not call the police? Suggestions they might have.
 - Kristin: The time spent knocking on the doors and searching for noises instead of policing the issues that are important.
 - Robert: Some of the patrol officers are on a bike, to cover more ground rather than walking.
- Ross: Any idea if the term limits could be discussed?
 - Robert: Graduate wide, to try and move to a 3-year term or 4-year term. Something that needs to be worked on. Having the group come up with a proposal would assist.
 - Kristin: What should we do next?
 - Robert: Add it to the agenda we can discuss. Initial premise is for new graduate students to live on campus and get themselves acclimated. Where extensions cut into new people moving in. While financial costs of flipping and cleaning the unit for new students.
- Kristin: People do not understand the appeal process and experience inconsistencies. What is the protocol in the appeals process as it pertains to specific cases?

- Robert: Appeals are being responded to in real time, 2 weeks out. Appeals come in, general managers look at them and automatically approve it for 2-3 months under certain situations. If anyone asks for more than that it goes to the appeals committee.
- Michael: Megan Fox chairs the committee and asks for appeals. When referred to the committee it is within that week or the following week. If there is any specific information, please share so he can follow up.
- Steven: Subleasing to people who have already used their 2-year term?
 - Michael: It does dip into their 2-year term.
 - Steven: Seems ridiculous that we sublet to non-affiliates, so why can't graduate students whose time has expired also sublet during the summer?
 - GFH does not sublet to non-affiliates.
 - Robert: Does time that is involved in the sublet count as time for the primary?
 - Michael: Yes

Resolution Proposal:

- **Quorum not met**

Final remarks:

- Robert: Send any questions for UCPD to Kristin to consolidate the questions asked of UCPD.

Meeting adjourned around 11:00 AM.